



# Park Facility Rental Policy

Parks & Recreation ~ 49015 Pontiac Trail, Wixom, MI 48393 ~ 248-624-2850 ~ [cs@wixomgov.org](mailto:cs@wixomgov.org)

1. All lessees must submit a rental agreement, **non-refundable** rental fee and security deposit in order to secure the facility.
2. **FULL PAYMENT IS REQUIRED TO RESERVE YOUR DATE.** This includes the rental fee and \$100 refundable security deposit. The security deposit will be refunded provided the park remains in an acceptable condition and terms of the rental agreement are met. This will be verified by City of Wixom Staff.
3. Our parks are open to the public and will remain so during your rental. Permit holders **DO NOT** have exclusive use of areas outside of the rented facility.
4. Reservations are non-transferable and the person who signs the contract is solely responsible.
5. All items must be removed immediately following your event.
6. Your Park Reservation Receipt will serve as your Permit.

PARK RENTAL FACILITIES AVAILABLE	GILBERT WILLIS 2199 Chickasaw	GUNNAR METTALA 645 Mettala Dr.	SIBLEY SQUARE 48900 Pontiac Tr.	GIBSON 49805 Pontiac Tr.	FEE
Pavilion	✓	✓			\$ 125
Park Space				✓	\$ 125
30' x 45' Tent (Concert Nights)			✓		\$ 300
30' x 45' Tent (Non-Concert Nights)			✓		\$ 125
Gazebo	✓		✓	✓	\$ 60
Ball Field #1	✓				\$ 25
Ball Field #2	✓				\$ 25
Security Deposit Required for all rentals	✓	✓	✓	✓	\$ 100

## PARK RULES

1. Park Hours are 7 AM to 10 PM.
2. No beverages in glass containers are allowed.
3. Vehicles are allowed on roadways and in designated parking areas only.
4. Road to pavilion is for loading and unloading only—**NO PARKING ALLOWED.**
5. Explosives and fireworks are prohibited.
6. Animals must be on a leash.
7. Persons with a permit are primary users of the permitted areas.

A complete set of park rules, Ordinance 3127-A-1 is available online at [wixomgov.org](http://wixomgov.org).

_____ Gilbert Willis	_____ Sibley Square
_____ Gunnar Mettala	_____ Gibson



# Park Facility Rental Application

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Rental Date: \_\_\_\_\_ Rental Day: M T W Th F S Su

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Function: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

<b>GILBERT WILLIS 2199 Chickasaw</b>		
Pavilion	\$ 125	
Ball Field #1	\$ 25	
Ball Field #2	\$ 25	
<b>GUNNAR METTALA 645 Mettala Dr.</b>		
Pavilion	\$ 125	
<b>SIBLEY SQUARE 48900 Pontiac Tr.</b>		
30x45 Tent (Concert Nights)	\$ 300	
30x45 Tent (Non-Concert Nights)	\$ 125	
Gazebo	\$ 60	
<b>GIBSON 49805 Pontiac Tr.</b>		
Park Space	\$ 125	
Gazebo	\$ 60	
Security Deposit	\$ 100	\$ 100
	<b>TOTAL</b>	

<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ <input type="checkbox"/> MC/Visa # _____
Exp. _____    Sec. Code _____

The undersigned has read and understands the park policies, rules and fee schedule for the City of Wixom and agrees to act in accordance with the policies. The undersigned agrees and is hereby responsible for any and all damages to the pavilion, tent, ball fields, gazebo, property and equipment resulting from the rental and use of the park. Groups renting are solely responsible for the actions of the people they are serving. The City of Wixom is not liable for any incident as a result of the consumption of alcohol by patrons of the park, during or after the lessee's rental of the park.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_