



Park Facility Rental Policy

Parks & Recreation ~ 49015 Pontiac Trail, Wixom, MI 48393 ~ 248-624-2850 ~ cs@wixomgov.org

1. All lessees must submit a rental agreement, non-refundable rental fee and security deposit in order to secure the facility.
2. **FULL PAYMENT IS REQUIRED TO RESERVE YOUR DATE.** This includes the rental fee and \$100 refundable security deposit. The security deposit will be refunded provided the park remains in an acceptable condition and terms of the rental agreement are met. This will be verified by City of Wixom Staff.
3. Our parks are open to the public and will remain so during your rental. Permit holders **DO NOT** have exclusive use of areas outside of the rented facility.
4. Reservations are non-transferable and the person who signs the contract is solely responsible.
5. All items must be removed immediately following your event.
6. Your Park Reservation Permit will be mailed to you before your event.

RENTAL FACILITIES AVAILABLE	GILBERT WILLIS PARK 2199 Chickasaw	SIBLEY SQUARE PARK 48900 Pontiac Tr.	GUNNAR METTALA PARK 645 Mettala Dr.	FEE
Pavilion	✓	✓	✓	\$ 125
30x45 Tent (Concert Nights)		✓		\$ 300
30x45 Tent (Non-Concert Nights)		✓		\$ 125
Gazebo	✓			\$ 60
Ball Field #1	✓			\$ 25
Ball Field #2	✓			\$ 25
Security Deposit				\$ 100

PARK RULES

1. Park Hours are 7 AM to 10 PM.
2. No beverages in glass containers are allowed.
3. Vehicles are allowed on roadways and in designated parking areas only.
4. Road to pavilion is for loading and unloading only—**NO PARKING ALLOWED.**
5. Explosives and fireworks are prohibited.
6. Animals must be on a leash.
7. Persons with a permit are primary users of the permitted areas.

A complete set of park rules, Ordinance 3127-A-1 is available online at wixomgov.org.

_____ Gilbert Willis Park 2199 Chickasaw
 _____ Sibley Square Park 48900 Pontiac Tr.
 _____ Gunnar Mettala Park 645 Mettala Dr.



Park Facility Rental Application

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Rental Date: _____ Rental Day: M T W Th F S Su

Contact Name: _____

Address: _____ Zip Code: _____

Phone: _____ Email: _____

Type of Function: _____ Estimated Attendance: _____

RENTAL FACILITES	GILBERT WILLIS	SIBLEY SQUARE	GUNNAR METTALA	FEE	AMOUNT
Pavilion				\$ 125	
30x45 Tent (Concert Nights)				\$ 300	
30x45 Tent (Non-Concert Nights)				\$ 125	
Gazebo				\$ 60	
Ball Field #1				\$ 25	
Ball Field #2				\$ 25	
Walled Lake Schools/Gov't				\$ 25	
Security Deposit				\$ 100	
				TOTAL	

The undersigned has read and understands the park policies, rules and fee schedule for the City of Wixom and agrees to act in accordance with the policies. The undersigned agrees and is hereby responsible for any and all damages to the pavilion, tent, ball fields, gazebo, property and equipment resulting from the rental and use of the park. Groups renting are solely responsible for the actions of the people they are serving. The City of Wixom is not liable for any incident as a result of the consumption of alcohol by patrons of the park, during or after the lessee's rental of the park.

Signature: _____ Date: _____